

# RFP NOTICE INVITING FOR COMMISSIONING OF VERTICAL WINDOW BLINDS at NIEPA



## NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION

17-B, SRI-AUROBINDO MARG, NEW DELHI- 110016

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Tender Ref. No.

Dated: 15/12/2020

**RFP NOTICE**

**NOTICE INVITING FOR COMMISSIONING OF VERTICAL WINDOW BLINDS AT NIEPA OFFICE**

The National Institute of Educational Planning and Administration, a deemed University fully funded by the Ministry of Human Resource Development invites/requests proposal for the commissioning of vertical window blinds with complete fittings at NIEPA Office. The present requirement of vertical window blinds is 32.617 square meters (approx.) which may be increased or decreased at any time during the commissioning.

Request for Proposal (RFP) are invited from reputed and experienced agencies / organization for the aforesaid service at National Institute of Educational Planning and Administration, 17-B, Sri-Aurobindo Marg, New Delhi-110016.

Quotation/RFP needs to be send in a hard copy inside a sealed envelope/covers with all necessary documents, complete firm's profile with all government certificates etc. in the 'Tender Box' placed at the reception of the Institute before the last date **06.01.2021** and time **03:00 PM**.

Details	Quantity	Validity of the Contract
<b>COMMISSIONING OF VERTICAL WINDOW BLINDS AT NIEPA OFFICE:</b> Providing and fixing vertical window blinds of 100 mm width louvers (Vista/Mac/Classic or any) i/c hanging fittings brackets, wall brackets, channels, dories etc. for windows and openings as per approved design, color & make etc. complete.	<b>32.617 square meter (Approx.)</b>  (The quantity may increase or decrease depending upon the requirement)	The quoted rate will be valid up to 30 days from the date of opening of the RFP.

15/12/2020  
Administrative Officer (I/c)

### Terms and Conditions

1. Before quoting, bidders are requested to visit the Institute with catalog(s) of design and color of vertical window blinds of 100 mm width louvers (Vista/Mac/Classic) for selection.
2. Bidders may bid with different brands which will be approved if the concerned authority is satisfied with the quality and make during the selection.
3. The complete work of commissioning of the vertical window blinds may be completed within a week of the award of the work.
4. **Effective Date of The Contract:** The contract shall come into effect on date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies and performance of the services shall commence from the effective date of the contract.
5. All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. The decision of Institute's Administration shall remain final for any dispute, disagreement or question arising out of or relating to the Contract or relating to construction or performance, which cannot be settled amicably.
6. The firms are required to quote the prices on 'All Inclusive' basis i.e. the quoted prices shall be inclusive of all Govt., taxes & levies applicable, freight charges, insurance charges, packing charges etc. The rate and the nature of Tax applicable at the time of supply and included in the quoted prices should be shown separately.
7. No advance payment(s) will be made.  
The complete payment will be made only after the successful testing and verification of the services of your firm by the concerning authority of the NIEPA.
8. **Warranty.** The following warranty will form part of the contract:
  - (a) The firm warrants that the goods supplied under the contract conform to technical specifications prescribed and shall perform according to the said technical specifications.
  - (b) The firm must supply all items with comprehensive warranty valid for minimum one year from the date of acceptance of supplied items.
  - (c) **Preventive Maintenance Service:** The firm will provide a free of cost Preventive Maintenance Service during a year to the operating base to carry out functional check-ups and minor adjustments/tuning as may be required for a period of one year after successful installation/complete commissioning of the vertical window blinds.
  - (d) **Breakdown Maintenance Service:** In case of any breakdown in the operation of the vertical window blinds, on receiving a call from the NIEPA (buyer), the Seller/Contractor has to provide free of cost maintenance service to make the equipment/system serviceable during the warranty period.
9. Quotation has to be submitted in the following given format.

<b>QUOTATION FOR SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF LOCAL AREA NETWORK IN THE BUILDING OF NIEPA</b>							
<b>S. No.</b>	<b>Item/Service Description</b>	<b>Qty. (a)</b>	<b>Unit Cost (b)</b>	<b>Amount (a)X(b)= (c)</b>	<b>Installation Charges (d)</b>	<b>GST/Govt. Taxes (e)</b>	<b>Total (c)+(d)+ (e)</b>
1.							
2.							

**Note-**The bidder is required to survey the site/Institute before submitting the RFP.

10. If you have any further queries, please write us at [tender@niepa.ac.in](mailto:tender@niepa.ac.in)